

## Health & Safety Protocols for Language & Learning Programmes

To prevent the spread of Coronavirus disease (COVID-19), ESF Language & Learning will follow the 'Health Advice to Schools' from the Centre for Health Protection. Below we have listed our key Health and Safety procedures, but for further information click here:

[https://www.chp.gov.hk/files/pdf/advice\\_to\\_school\\_on\\_prevention\\_of\\_nid\\_eng.pdf](https://www.chp.gov.hk/files/pdf/advice_to_school_on_prevention_of_nid_eng.pdf)

### Before Class

- Parents must take their child's temperature before leaving for school and record on the temperature sheet sent in the welcome letter ahead of the first day of camp – please bring the temperature sheet to school every day. If a child has a fever above 37.5 they must stay at home and cannot attend class
- Temperature checking stations will be set up at school entrances
- All persons (staff, students, caregivers) entering the school venue are required to have their temperature checked
- Any person with fever (above 37.5) or respiratory symptoms will not be allowed to enter the school
- All persons entering the school must use the provided hand sanitiser
- All persons on site must wear a surgical mask. Students are recommended to bring a spare mask

### During Class

- Hand sanitisers will be placed in every classroom
- Upon entering a classroom, persons must use the hand sanitiser
- Classroom space will be maximised to ensure a proper physical distance among students
- At break time, students must not share their snacks / drinks with others; social distancing will remain
- If a student becomes unwell during class, the parent / caregiver will be asked to collect their child early. If the child cannot be collected early they will be supervised away from the other students

### School Facilities

- School premises will be frequently cleaned and disinfected to ensure the cleanliness and hygiene of the school premises
- School drinking fountains will be closed. Students are reminded to bring their own water bottles
- While sharing of resources between students will be minimised, toys, books and teaching aids will be regularly disinfected and replaced
- The Teacher in Charge will advise parents and students of pick up procedures at each venue, to prevent crowd gatherings

### Other

- If anyone on site is suspected of having COVID-19 or is diagnosed with COVID-19, all procedures set by the Centre for Health Protection will be strictly adhered to
- If an ESF Language & Learning class needs to be cancelled due to COVID-19 related restrictions, parents will receive a full refund