



JOB FAMILY

Role Name	Coach – Swimming (part time)
Job Code	
Role Summary	<ul style="list-style-type: none">To contribute to the effective delivery of the ESL swimming programme. Conduct swimming lessons for all levels ensuring progressive athlete development and safety. Maintain high levels of coaching, standardised delivery and effective planning for lessons and galas.
Main Accountabilities	<ul style="list-style-type: none">Provide coaching to participants of the ESL Swimming programme at various schools in Hong Kong.Plan sessions, ensure coaching is appropriate to the skill level of the child.Maintain relevant lesson registers and assessment sheets.Monitor and evaluate athletes performance and progress, providing appropriate feedback to parents, schools and Head Coach SwimmingPromote swimming activities positively within ESF and wider community. Take an active role in increasing participation and growth of the programme.Attend regular workshops, Continued Professional Development days and team meetings.Maintain all equipment in good working condition and report any safety concerns to line manager. Ensure all equipment is stored correctly at end of each sessionComplete miscellaneous tasks and other responsibilities assigned by Head Coach of Swimming
Typical reporting relationship	<ul style="list-style-type: none">Reports to: Head Coach – Swimming <p>The Swimming Coach works closely with Head Coach Swimming, full-time and part time swimming coaches.</p>
Minimum typical education	<ul style="list-style-type: none">Possess a current ASA level 2 certificate in coaching/teaching Swimming or nationally recognised equivalent.
Minimum typical experience	<ul style="list-style-type: none">Two years recent experience in teaching/coaching young children in swimmingExperience in teaching a range of ages and ability levels (including, but not limited to infants, school age, adult, squads)Proven experience of working with schoolsExperience in dealing with volunteers and assistants



Core Professional / Technical Competencies required	<u>Abilities</u> <ul style="list-style-type: none">• Passionate about teaching swimming• Energy, enthusiasm and the ability to motivate others• Work and function within a team• Good organisational and planning skills• A confident and professional manner <u>Knowledge</u> <ul style="list-style-type: none">• Possess a current First aid and CPR certificate• Additional sports related qualifications• Knowledge on National and International sporting initiatives
Core Soft / Transferable Competencies required	<ul style="list-style-type: none">• Possess basic computer knowledge in word and excel• Flexibility to adapt to changing environments, ability groups and weather conditions• A commitment to work unsocial hours• Good verbal and written communication skills• Fluency in English essential
Development / Training to support role competencies	<u>Development activities</u> <ul style="list-style-type: none">• Willing and enthusiastic about continued professional development, education and training <u>Relevant courses</u>
Notes:	