



INTERNATIONAL KINDERGARTENS

國際幼稚園

You may only apply to one ESF Kindergarten. Please put a tick against the Kindergarten you wish to apply to.

<input type="checkbox"/> Hillside 43B Stubbs Road Hong Kong 司徒拔道 43B 香港 Tel. No: 2540 0066 Fax No: 2517 0923 E-mail: hskinder@esf.org.hk Website: www.esf.org.hk	<input type="checkbox"/> Tsing Yi Maritime Square 33 Tsing King Road Tsing Yi, N.T., H.K. 青衣城 青敬路 33 號 青衣, 新界, 香港 Tel No: 2436 3355 Fax No: 2436 3105 E-mail: tykinder@esf.org.hk Website: www.esf.org.hk	<input type="checkbox"/> Abacus Lot 954 DD 243 near 10 1/2 milestone Mang Kung Uk Village Clearwater Bay Road, N.T., H.K 孟公屋路 清水灣 新界, 香港 Tel No: 2719 5712 Fax No: 2719 6690 E-mail: abkinder@esf.org.hk Website: www.esf.org.hk	<input type="checkbox"/> Wu Kai Sha Level 1, 599 Sai Sha Road, Shatin, New Territories, Hong Kong 西沙路 599 號一樓 沙田 新界 香港 Tel: +852 2435 5291 Fax: +852 2435 6322 Email: wkskinder@esf.org.hk Website: www.esf.org.hk
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Current kindergarten fees: Hillside
 Tsing Yi
 Abacus
 Wu Kai Sha } HK\$5,100.00 monthly, for a half-day session
 September – June

Application fee - HK\$300 (non-refundable):

Please enclose a cheque for HK\$300.00 with your application form, payable to **ESF Educational Services Limited**. Please write your child's name and your contact number on the reverse of the cheque.

1. Child's Personal Details:						Stick passport-sized photo here	
Surname:				Given Names:			
Preferred Name:				Name in Chinese:			
Date of Birth:	day	month	year	Sex:			
Country of Birth:				Birth Certificate No.			
Nationality:				Passport No.			
2. Family Contact Details:							
Home Address:							
Home Tel. No.:				Home Fax No.:			
Mobile/Daytime Contact No.:				Mother	Father		
3. Languages spoken by your child:			4. What language(s) does your child speak with their:				
1 st Language:	Mother:	1.					
		2.					
	Father:	1.					
		2.					
2 nd Language:	Brother/Sister:	1.					
		2.					
	Grandparents:	1.					
		2.					
Other Languages:	Helper:	1.					
		2.					
	Other:	1.					
		2.					

Main person caring for your child during daytime: _____
 (e.g. parent, grandparent, aunt, uncle, helper, etc.)

5. Pre-kindergarten History: (Please list all kindergartens or clubs your child has attended in the past or currently.)		
Name of Kindergarten	Date of attending	Language of Instruction

6. PARENT INFORMATION:

Mother's Information:

Title <i>(please circle)</i>	Ms./Miss/Mrs./Dr./Prof.	Marital Status:	Single/Married/Divorced/Separated/Widowed
First Name:		Surname:	
Occupation:		Employer:	
Work Phone:		Mobile Phone:	
Office Fax No:		E-mail:	
First language:		Nationality:	
Other languages spoken:		Did you attend an ESF school? <i>(If yes, please indicate name of school & dates of attendance.)</i>	Yes / No

Father's Information:

Title <i>(please circle)</i>	Mr./Dr./Prof.	Marital Status:	Single/Married/Divorced/Separated/Widowed
First Name:		Surname:	
Occupation:		Employer:	
Work Phone:		Mobile Phone:	
Office Fax No:		E-mail:	
First language:		Nationality:	
Other languages spoken:		Did you attend an ESF school? <i>(If yes, please indicate name of school & dates of attendance.)</i>	Yes / No

Details of children in the family	Name of child	Sex	Date of Birth (dd/mm/yy)	Present School/Kindergarten	Did this child attend an ESF School/Kindergarten	
					YES	NO
First Born						
Second Born						
Third Born						

Additional Information:
 Please indicate whether your child has any developmental, educational and/or medical needs. We would ask you to submit any related information you have with this application form. This will be used to assist in the most beneficial kindergarten class placement of your child. *(Please attach a separate sheet if preferred.)*

Declaration and Signature:
 I testify that the information supplied is wholly accurate.
 ESF International Kindergartens reserve the right to ask the student's previous kindergarten for any information regarding your child's application.
I understand incomplete or inaccurate information may render my application null and void.

I understand that obtaining a place within an ESF Kindergarten does **NOT** guarantee an interview at an ESF Primary School or Private Independent School.

Special Needs Clause
 I understand that the Kindergarten may ask me to withdraw my child from Kindergarten, if it is found that the Kindergarten cannot cater for the special needs of my child.

Signature:	Date:
Print Name:	

Warning Against Bribery
 Offering advantages to ESF and Kindergartens' staff in relation to the application may constitute a bribery offence under the laws of Hong Kong.

Please submit your application directly by **registered mail or by hand** to the Kindergarten nearest your home according to the table below:

My child was born between:	Submit application from:	Start date in K1 class:
Jan - Dec 2007	2 nd Oct 2009 – 31 st Oct 2009	September 2010
Jan - Dec 2008	2 nd Oct 2010 – 31 st Oct 2010	September 2011
Jan - Dec 2009	2 nd Oct 2011 – 31 st Oct 2011	September 2012

Applications will **not** be accepted **prior** to the above dates - forms will be returned to sender. Applications received **after the deadline** will be allocated a place on the waiting list, in accordance with category and priority.

All ESF Kindergartens will consider 'on-time' applications towards the end of the autumn term, following the application deadline. If a place is offered to you, you will be invited to visit the Kindergarten to hear about the curriculum and view the premises before you are asked to commit to signing a contract. Tours of the Kindergartens begin in January.

We politely request that you do not contact the Kindergarten to ask about your child's application status, as this takes up valuable administration time. Please be assured that your application will be entered into our database and considered fully.

Please note that, attendance at an ESF International Kindergarten does NOT guarantee an interview at an ESF Primary School or a Private Independent School. However, your child will have a priority within their category for Year One interviews provided they have attended for a minimum of two terms prior to interviews (which will usually be held in January each year).

Please return to:
The Admissions Officer at the Kindergarten

Documents to be submitted with the application:

- 1) Two passport-sized photographs.
- 2) Photocopy of Hong Kong birth certificate or passport showing a valid visa which verifies residential status in Hong Kong.
- 3) Any medical reports that may assist us with the processing of this application.
- 4) Photocopy of utility bill showing child's residential address.
- 5) A cheque for HK\$300.00 payable to **ESF Educational Services Limited** to cover the application fee.

Data Protection Information:

<ol style="list-style-type: none">1. The information provided will be used for the purpose of:<ol style="list-style-type: none">a) Processing your application for admission; andb) School administration after admission.2. The data held by us will be kept and is only accessible to authorised personnel e.g. Kindergarten staff, ESF Primary Schools and other schools if applicable.3. You have the right to obtain access to and to request correction of any personal information concerning you and your child held by the ESF International Kindergarten. Requests for such access should be made in writing and addressed to the Principal of the kindergarten.

ESF INTERNATIONAL KINDERGARTENS
ACKNOWLEDGEMENT OF APPLICATION

The application of *(Name of applicant)* _____ for admission to *(please check one)* :

- ESF International Kindergarten (Sheung Wan / Hillside)
- ESF International Kindergarten (Tsing Yi)
- ESF Abacus International Kindergarten (Clearwater Bay)
- ESF International Kindergarten (Wu Kai Sha)

for the academic year _____ has been received on _____ along with the non-refundable application fee of HK\$300.00. Following our normal admission procedures, the Kindergarten will advise you at a later date of the status of your application.

Received by: _____
(for Kindergarten use only)

*Please
affix
stamp*

(Please write your name and address below)

Name: _____

Address: _____

What happens next?

Applications received by
Kindergarten

Child's full details inputted into database of applications

Kindergarten staff follow ESF Services Guidelines to consider your children's application in the Autumn term prior to your child's potential start date.

If successful, families will be sent an offer of a kindergarten place and be invited to visit the kindergarten (before being required to sign a contract and pay a deposit). There will be further rounds of invitations and tours until all available places are filled.

If ultimately unsuccessful, parents will be notified and invited to join the waitlist.